

Fw: [EXT] Clarification for DMND0005032SOS_DMND5032_RFS_MSS-RC-ESA_Clay County Election Security Assessment -REQUEST FOR SPP APPROVAL

From: Acosta, Maria <maria.acosta@cyberdefenses.com>

Sent: Thu, Jan 31, 2019 at 11:43 am

To: clayea@claycountytexas.com

Cc: Culley, Ashley, Suzi Hilliard, MONGOVEN, THOMAS G, GeneMoore, matthew.kelly@dir.texas.gov, ElecAssessment

Election Security Assessment County Brief.docx (94.4 KB)

SOS_DMND5032_RFS_MSS-RC_CLAY_COUNTY_ Elections Assessment_SPP.pdf (850.1 KB)

SOS ESA Clay County SPP.pdf (46.9 KB) – **Download all**

Hello,

I am adding the Clay County EA, Val McClain to this distribution list. She agreed to discuss this agreement with her county officials and update us within the next couple of days.

Thank you,
Maria

From: Tom Mongoven <dirsharedservices@service-now.com>

Sent: Thursday, December 20, 2018 10:43 PM

To: ashley.culley@co.clay.tx.us

Cc: suzi.hilliard@dir.texas.gov; tm4544@att.com; Acosta, Maria; gm4738@att.com; matthew.kelly@dir.texas.gov; elecassessment@sos.texas.gov; Elections

Subject: [EXT] Clarification for DMND0005032 SOS_DMND5032_RFS_MSS-RC-ESA_Clay County Election Security Assessment - REQUEST FOR SPP APPROVAL

Good Afternoon,

Attached is the Solution Project Proposal (SPP) for your county's Elections Security Assessment (ESA). This is a standard form used for all Texas Counties participating in this important project.

The second attachment is the Election Security Assessment County Brief with some commonly asked questions and information.

Would you please review the *Solution Description section* of the attached *SOS ESA xxx County SPP.pdf* and advise us of any questions?

If there are no questions, please respond with your acceptance (approval) of the SPP so we may discuss dates for scheduling the assessment when it is convenient to your County. Please copy/paste the wording SOS provided below as your acceptance statement.

Thank you,
Tom Mongoven | AT&T ESA Project Manager | 972 415 5291 | tm4544@att.com

If your county is approving this project to proceed, please *reply all* to this e-mail with the following information:

I, _____ (authorized signer on behalf of the county), approve proceeding with the Election Security Assessment program as outlined in the Solution Project Proposal provided. My county has no changes to the Proposal, and (please check one):

_____ Does not require approval from the Commissioners Court (my approval as the authorized approver is enough)

_____ Requires approval from the Commissioners Court, which met and voted its approval on _____ (Date). Minutes from the meeting are attached.

I am authorized by the county to approve this work and have the agreement of the IT Staff (if applicable), Voter Registrar, County Clerk, and/or Elections Administrator that all areas of voter registration and election management outlined in the Solution Project Proposal will participate in this assessment.

As a reminder, your county has executed an interlocal agreement ("ILC") to participate in the Texas Department of Information Resources ("DIR") Managed Security Services ("MSS") program. You are receiving the attached Solution Project Proposal ("SPP") because your county has indicated it would like to participate in the Election Security Assessment services offered through MSS. The services being provided will be funded with the 2018 HAVA Election Security Grant Funds authorized under Title I Section 101 of the Help America Vote Act ("HAVA") of 2002, which will be paid by the Texas Secretary of State's Office ("SOS") to DIR on the county's behalf. The attached SPP is a standard form used for all Texas Counties participating in this important project. Any modifications to this document will be considered on a very limited basis and will require approval from both SOS and AT&T. Said changes must be made prior to submitting the SPP for County Commissioner's Court approval, if the Court's approval is required per county policy (if required, you will need to include the date the SPP was approved by the Commissioner's Court as part of your approval response as indicated in the attestation above).

The areas that will be reviewed include the voter registration (VR) system, VR application storage, staff security knowledge, election devices, ballot creation process and tools, election results publication and tools, non-connected network and systems, general computer/endpoints, security devices, internet connected election network, network access, vulnerability detection, management tools, maintenance and remote support, threat intelligence, social engineering, external web-site vulnerability testing, third-party risk assessments, and cyber security capability. The County official responsible for managing Election Administration and his or her staff, as well as the official responsible managing Voter Registration and his or her staff (may be the same as Election Administration) will need to accept/approve this SPP and ensure all appropriate County, Elections and IT staff are available during the assessment. Final scheduling will not begin until the appropriate acceptance (approval) has been submitted.

Please review and respond to all included on this e-mail with either any questions you may have regarding the SPP or your County's acceptance (approval) of the SPP. For counties in which Election Administration and Voter Registration are not conducted by the same office, please incorporate both office approvals in order to expedite scheduling.

Upon receipt of approval(s), the Vendor will contact the County to set up a kick-off meeting within approximately one week. During the kick-off meeting, the Vendor will coordinate the onsite assessment – the timing of which may vary depending on the volume of assessments in the queue statewide. The on-site review will last between three and five days (approximately). The deliverables, i.e., the scorecard and report, will be issued within four to eight weeks after the onsite visit.

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